



# The NCI Community Association CIO

## Main hall, without the bar in the hall open - up to 60 guests

6.30pm - 11pm £75.00

6.30pm - 12 midnight £95.00

9.30am - 5.30pm £150.00

Sunday afternoon, up to 4 hours between midday – 6pm, £50.00

All day hire 9am - 11pm £300.00

## Main hall, with the hall bar open for the function - more than 50 guests

6.30 pm - 11pm £150.00

6.30pm - 12 midnight £175.00

All day hire, 11am – 12am, midnight £500.00

Charity hiring 6.30pm 11pm £100.00

## Committee Room, upstairs (seating with large table for 16, extra chairs around edge of room)

6.30 – 11pm £60.00

All day £120.00

## Studio (Upstairs meeting room/exercise space/ Table Tennis)

6.30 – 11pm £60.00

All day - £150.00

*There are often Table Tennis league matches Tuesdays, Thursdays, and Fridays.*

## Warming kitchen upstairs.

The kitchen is only a preparation kitchen and is NOT a fully fitted commercial kitchen. It must be left in the condition it is found in or a charge of £15 per hour for cleaning will be charged.

The kitchen is available for £35.00 for the length of time of the function.

## **Additional information:**

- We have a fully stocked bar with a good range of soft drinks, wines, craft beers, ales, low alcohol beers, crisps, chocolate and nibbles.
- Children must be supervised at all times when on the premises
- The person/persons named on the contract are responsible for the guests attending the booked function and must be over the age of 18.
- Any damage to fixtures or fittings will be billed to the person/persons named on the contract.
- Should any extra cleaning be needed on top of the usual clean-up after an event it will be charged at £15.00 per hour.
- The deposit of £50.00 is refundable should there be no extra cleaning costs, damage or altercations.

## Emergency details:

- There is a fully stocked first aid box and an accident book located behind the bar.
- Please report any accidents or incidents to the member of staff on duty

Postal address: NCI Community Association CIO, Holland Street, Cambridge, CB4 3DL.

Email: [bookingsnci@gmail.com](mailto:bookingsnci@gmail.com)

## **Usual opening times:**

- Tuesday to Saturday: 6.30 pm - 11pm,
- Sunday: 12 midday - 10.30pm

If you wish to book an event for times outside the above times, please get in touch!